**BULK SMS WEB PORTAL REQUIREMENTS**

**SOLE TRADERS**

Mandatory Documents

1. Duly signed out Econet Bulk SMS Application form

2. Proof of Residence of the business owner/Proof of address of the business premises.

3. Copy of ID of the trader/Director.

4. Coloured passport size photo of the director/trader.

5. Valid trading licence (s) e.g. Operators Licence and/or Route Permits

6. VAT Registration certificate

**NON-PROFIT ORGANISATIONS (NGOs, CHURCHES, TRUSTS)**

Mandatory Documents

1. Duly signed out Econet Bulk SMS Application form

2. Copy of Constitution

3. Copies of IDs of at least 2 Trustees

4. Coloured passport photo of the Trustees

5. Proof of residence of at least 2 Trustees/proof of physical address of organization

6. VAT Registration certificate

**STREET VENDORS**

Mandatory Documents

1. Duly signed out Econet Bulk SMS Application form

2. Copy of ID of the Trader

3. Coloured passport size photo of the Trader.

4. Proof of residence or Police affidavit

5. Valid trading licence (where applicable)

6. VAT Registration certificate

**SOCIETIES, ASSOCIATION, CLUBS ETC.**

Mandatory Documents

1. Duly signed out Econet Bulk SMS Application form

2. List of members of the executive committee

3. Certified copies of at least 2 executive committee members’ IDs.

4. Proof of residence of the committee members/proof of physical address of the outlet

5. VAT Registration certificate

**PARTNERSHIPS**

Mandatory Documents

1. Duly signed out Econet Bulk SMS Application form

2. Partnership Agreement

3. Proof of Residence of the partners or proof of physical address for business premises.

4. Copy IDs of the business partners.

5. Coloured Passport size photo of each partner.

6. Valid trading licence.

7. VAT Registration certificate

**COMPANIES**

i. ***Public Limited Companies***

1. Memorandum and articles of association
2. Trading licence
3. Coloured passport photos of at least 2 Directors/Executive management
4. Copies of at least 2 Directors/Executive management’ IDs.
5. Proof of Residence of at least 2 Directors/Executive management
6. VAT Registration certificate

ii.***Private Limited Companies***

Mandatory Documents (Required for account to be opened)

1. Duly signed out Econet Bulk SMS Application form

2. Certified copy of Certificate of Incorporation

3. Certified copy of CR14

4. Coloured passport photo of the Directors.

5. Certified copies of at least 2 Directors’ National Identity Documents.

6. Proof of Residence of the directors or proof of physical address for business premises

7. VAT Registration certificate

**Banking Details**

**Account Name**: Econet Wireless Pvt

**Bank**: Steward Bank

**Branch:** Kwame Nkrumah

**Account Number**: 1000242288